

# ROYAL GREENWICH

## JOB DESCRIPTION

**Department:** COMMUNITY SERVICES

**Section:** STREET SERVICES

**Grade:** Scale 3

**Designation:** WASTE OPERATIVE

### **Purpose of Job**

To undertake the collection of household and commercial waste or to undertake gully cleansing duties

### **Main Duties**

1. Working as a member of a team, and in accordance with daily work schedules, the Waste Operative will be responsible for :-
  - (a) collecting general waste or recyclables or organics or bulky (special) waste items from a variety of locations including houses, flatted estates, shops, schools, Council buildings etc; or.
  - (b) opening, flushing, clearing and emptying gullies, drains and cesspits
2. Wear supplied personal protective equipment (PPE) and adopt working practices that conform with all Health & Safety requirements. To be particularly aware of dangers in moving wheeled bins, lifting and handling sacks, using mechanical and jetting equipment, operating hand tools and in applying manual methods. To report all accidents to an Operational Supervisor as soon as practically possible following the incident.
3. Move and load special or bulky waste items in accordance with good health & safety practice. Separate waste items by type on the vehicle and carefully unload to different areas within the Council's disposal sites to enable the future reuse of appropriate items. Provide advice to residents on the Council's Special Collection pricing policy, and deal with front-line disagreements surrounding its application.
4. Deal with electrical and electronic items in accordance with the WEEE (Waste Electrical and Electronic Equipment) Directive and, where applicable, the hazardous waste criteria. To advise residents, as appropriate, on the alternative methods available to them for disposing of their WEEE items.
5. Check that vehicle jetting equipment is in working order on a daily basis and report defects. Undertake the filling, discharging and cleaning of vehicle tanks in accordance with work requirements
6. Provide advice and assistance to residents to ensure all provided recycling services are used to their fullest extent. Reinforce local publicity campaigns by explaining up and coming changes to service and by giving practical tips to residents on how the different types of waste should be contained and presented.

7. Check the contents of the various types of container supplied and, as required, deliver explanatory information on the range of services provided to the household. As necessary, to explain the requirement to place the different waste types in the correct container and the likely consequences of failing to do so. Ensure the Chargehand Driver is aware of any such contamination or misuse of container issues for future action, including legal proceedings.
8. Give advice to commercial traders on the requirement to present trade waste in pre-paid sacks. As required, to deal with disputes surrounding the presentation of trade waste in normal black sacks.
9. Make the Chargehand Driver aware of damage to containers, problems in using bin hoist mechanisms and blocked, damaged or poor running gullies/ drains for onward reporting.
10. Receive specialist manufacturers training in the use of equipment on the jetting machine and refuse collection vehicle and attain the required standard.
11. Be aware of the requirements surrounding the separate handling and treatment of hazardous wastes. As required, to give advice to residents where hazardous items are presented incorrectly with other waste streams and/or make the Chargehand Driver aware of the particular circumstances for further follow up action.
12. Maintain effective traffic and pedestrian controls around the working area including providing assistance in dealing with parked cars and other obstructions to access. As required to deal with delayed motorists or pedestrians in a sensitive manner.
13. Receive Induction, Customer Care and other waste handling training as required.
14. To undertake pavement gritting and snow clearance as required during periods of adverse weather.
15. Talk to residents and pass on general information on the range of waste and other services that the Council provides. Actively promote the use of the Councils various recycling schemes and, as required, report newly willing participants to the Chargehand Driver to arrange the provision of service.

Designation of post to which post holder normally reports:

**CHARGEHAND DRIVER**