ROYAL BOROUGH OF GREENWICH

JOB DESCRIPTION

DEPARTMENT: Childrens Services **POSTHOLDER**

SECTION: Youth Justice Service Substance Misuse Service

Scale 5 £32,535 - £33,987

POST DESIGNATION (TITLE): Pathfinder (Young Persons Substance Misuse Service)

Hours: 21 Hours per week, Two year fixed Term Contract

Purpose of Job:

To be responsible to .. **Young people's Substance Misuse Team Leader** for:

i) Identifying and building onward pathways, referrals, sign posting and accompaniment for YP leaving Young People Substance Misuse Service (The YPSMS is part of the Youth Justice Service).
ii) Negotiation with various agencies (CACT, Community Projects, Charities etc) creating a smooth transition for YP to move ahead with their lives in a fulfilling way.
iii) Introducing Young people to those pathways as they leave YPSMS Treatment.

Commented [AO1]: Please include which service this role sits in and hwo they are reporting to. When you say various agencies, can you give a few examples of who you are referring too. Does the role have anything to do with capuring feedback as well(I may have just thought that up)

Manages upto 0 directly managed staff.
Manages upto 0 .indirectly managed consultancy/contracting staff.

Main Duties:

1. To work collaboratively with Young People referred to YPSMS and their professional network (where one exists).
2. To identify interests and motivators for young people within YPSMS.
3. To research and identify provision that potentially supports Young People as they are discharged from YPSMS.
4. To provide accompaniment and introduction for Young People into appropriately identified provision.
5. To work collaboratively with YPSMS team and all referral agencies.

6. To identify challenges in the inward referral process and seek out solutions to those challenges.
7. To always work within the Royal Borough of Greenwich policies and procedures including Equality & Diversity, Safeguarding and Health and Safety Policies.
8. To maintain confidentiality about young people and to safeguard young people in line with the RBG safeguarding policy.
9. To contribute to effective teamwork amongst other staff and volunteers.
10. To liaise appropriately with parents, carers and other professionals.
11. Occasional evening and weekend work will be required

12. To undertake any other work appropriate to the level and general nature of the post's duties.
13. Where necessary for the job role or appropriate for continued development in the role, the post holder may be required to participate in training and development courses made available via the Council's Apprentice Levy funding.
14. To undertake all duties with due regard to the provisions of health and safety regulations and legislation, Data Protection/GDPR, the Council's Equal Opportunities and Customer Care policies.
15. To perform all duties in line with Council's staff values showing commitment to improving residents lives and opportunities, demonstrating respect and fairness, taking ownership, working towards doing things better and working together across the council.
16. Responsible for providing mentoring opportunities to junior staff (e.g. graduates, apprentices etc.)
17. *This post requires an Enhanced DBS with children's barred list and will be supported by Safer Recruitment tools*

18) To undertake supervision/management of staff as and when required.

19) You may be required to undertake alternative, additional or ancillary duties from time to time or transfer to another service department within the Council as the Council may reasonably direct to meet service user demand in the event of a crisis or emergency.

Designation of the Post to which the Post-Holder normally reports to: Team Leader Young Persons Substance Misuse Service