

Person Specification

Job Title	Quantity Surveyor
Grade	PO4
Service/Section	Capital Investment
Directorate	Housing

Method of Assessment: AF= Application Form, T = Test, P = Presentation, I = Interview
Shortlisting Criteria: Essential criteria assessed via application form should be used to shortlist.

Criteria	Method of Assessment	Essential/ Desirable
Knowledge and Experience		
Relevant qualification [e.g. MRICS, MCIOB, BSc (Quantity Surveying) or equivalent] with a good post qualification experience.	E	*
Good understanding of all current and new relevant technical legislation, practices, regulations, policies and procedures and their implications and applications to the housing capital investment and major repairs programmes.	E	*
A working knowledge of current building regulations and health & safety legislation in relation to building construction	E	*
Skills and Abilities		
Ability to develop and support all contractual and framework agreements, supply chain management and other procurement techniques.	E	*
Ability to compile and assess key performance indicators and related contract components, make recommendations to ensure value for money.	E	*
Identify solutions/alternative strategies to avoid contractual or financial difficulties for the Authority, where necessary.	E	*
Ability to prepare financial information on all aspects of the Capital investment programmes, deliver large programmes of capital investment on target and return value for money to the Royal Borough of Greenwich.	E	*
Ability to communicate effectively with internal and external stakeholders and clearly communicate, verbally and in writing complex technical issues to tenants, members and	E	*

colleagues from other technical disciplines and provide requested reports and analysis when required		
Commitment to the delivery of high quality services to vulnerable people	D	
An understanding of the housing problems faced by people with disabilities	D	
Ability to write letters and reports	D	
Ability to input and interrogate computerised systems	D	
Equal Opportunities		
Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post.	AF/I	E
Other requirements		
Willingness to attend meetings and emergencies outside normal office hours.	A	
Current clean driving licence and willingness to use own vehicle for work visits	A/I	