

ROYAL BOROUGH OF GREENWICH

JOB DESCRIPTION

DEPARTMENT Communities, Environment & Central **POSTHOLDER**

SECTION Parks, Estates & Open Spaces **GRADE** Scale 4

POST DESIGNATION Assistant Stockperson

Purpose of Job:

To be responsible to the Stockperson Supervisor for:

- i Performing high quality animal husbandry and welfare duties in line with current legislation and best practice,
- ii undertaking grounds maintenance tasks within Maryon Wilson Park and other parks and open spaces,
- iii undertaking public facing community involvement duties.

Main Duties:

- 1) Undertaking the feeding of the farm and small animals, ensuring they have access to appropriate diet and hydration, including supplementary feeds, hay and fresh vegetables.
- 2) Carefully monitoring the health and behaviour of the livestock by observation and physical examination, maintaining their welfare by, for example, grooming and hoof trimming. Support with keeping accurate livestock records for health, diet, care and behaviours.
- 3) Promptly referring any suspected animal health, wellbeing or behavioural issues to the Stockperson Supervisor or veterinary surgeon, and administering basic veterinary care according to qualifications and training. Providing support during veterinary visits and transporting animals to receive veterinary care as necessary.
- 4) Support with maintaining the cleanliness, safety and security of the animal enclosures, cages and housing, including mucking out, disinfection, bedding up and grounds maintenance. Reporting defects, making minor repairs and assisting the Stockman Supervisor in carrying out minor constructional labouring work such as temporary fencing.
- 5) Strictly adhering to Animal Park biosecurity measures as determined by the Stockperson Supervisor and / or DEFRA and maintaining the cleanliness and security of the tour areas, ensuring they are tidy, clean and safe, including sink and toilet areas.
- 6) Assist, or lead after suitable training, the public and school educational tours, open days and community and volunteer engagement events at the Animal Park when required.
- 7) Assist with undertaking general maintenance, including grass cutting, shrub bed maintenance, hedge trimming, clearing leaves and litter, fence repairs and painting. Undertake cleansing duties including litter picking, sweeping, emptying litter bins, and removing graffiti (both manually and

mechanically), fly tipping, animal faeces, dead animals and clinical waste. Recycle waste as stipulated.

8) Using and generally maintaining the standard of a range of equipment, such as manure forks, shovels and loppers, also powered hand tools and machinery such as power-hoses, mowers, leaf blowers, grass trimmers and motorised barrow. Full training will be provided on the correct use and maintenance of each item.

9) Being available for out of hours on a rota basis, and weekend and Bank holiday cover on the occasions when the Stockperson Supervisor is unavailable, with the flexibility to attend weekend, early and late events in response to customer / client needs.

10) To deputise for the Stockman Supervisor in their absence, as required, including supervising junior staff (e.g. work experience, apprentices etc.) or contractors.

11) Where licenced, drive a Council vehicle, if driving, be responsible for the completion of weekly driver logbooks / vehicle check sheets and comply fully with the requirements set out in the Council Driver's Handbook and the Highway Code.

12) Where appropriately licensed, undertake chemical weed control.

13) To undertake additional training, including obtaining additional driver licencing categories, and refresher training where necessary for the job role or appropriate for continued development.

14) To undertake any other work appropriate to the level and general nature of the post's duties.

15) Where necessary for the job role or appropriate for continued development in the role, the post holder may be required to participate in training and development courses made available via the Council's Apprentice Levy funding.

16) To undertake all duties with due regard to the provisions of health and safety regulations and legislation, Data Protection/GDPR, the Council's Equal Opportunities and Customer Care policies.

17) To perform all duties in line with Council's staff values showing commitment to improving residents' lives and opportunities, demonstrating respect and fairness, taking ownership, working towards doing things better and working together across the council.

18) This post requires an Enhanced DBS with children's barred list and will be supported by Safer Recruitment tools.

19) You may be required to undertake alternative, additional or ancillary duties from time to time or transfer to another service department within the Council as the Council may reasonably direct to meet service user demand in the event of a crisis or emergency.

Designation of the Post to which the Post-Holder normally reports to: **Stockperson Supervisor**, Maryon Wilson Animal Park.