

## Person Specification

<b>Job Title</b>	Senior Transport Planner
<b>Grade</b>	PO4
<b>Service/Section</b>	Programmes and Public Realm
<b>Directorate</b>	Transport

**Shortlisting Criteria:** Essential criteria assessed via application form should be used to shortlist.

Criteria	Essential/ Desirable
<b>Experience and Education</b>	
<ul style="list-style-type: none"> <li>Educated to Degree Level, preferably in civil engineering, geography, transport planning or a related field, with several years' experience in transport planning; OR an appropriate technical qualification with several years' experience in transportation.</li> </ul>	E
<ul style="list-style-type: none"> <li>Experience of working with external agencies/partnerships relevant to the area of work.</li> </ul>	D
<ul style="list-style-type: none"> <li>Experience of Project Management.</li> </ul>	D
<ul style="list-style-type: none"> <li>Experience or strong knowledge of public and stakeholder consultation in sustainable transport projects, preferably within a local authority setting.</li> </ul>	E
<b>Knowledge, Skills and Abilities</b>	
<ul style="list-style-type: none"> <li>Strong Project Management experience for small-scale projects, including the ability to manage budgets, timelines and resources effectively, along with procurement/tendering.</li> </ul>	D
<ul style="list-style-type: none"> <li>Understanding of local government and the legislative context in which the service operates.</li> </ul>	D
<ul style="list-style-type: none"> <li>A good level of technical knowledge of the area in which the post operates, including strategic and sustainable transport projects and schemes.</li> </ul>	E
<ul style="list-style-type: none"> <li>Experience of developing and implementing transport policies, strategies and plans and technical knowledge of the area in which the post operates</li> </ul>	E
<ul style="list-style-type: none"> <li>Excellent written and verbal communication skills to liaise with stakeholders, politicians, and residents. This includes drafting reports, briefings and presenting technical matters in public, professional and political arenas.</li> </ul>	E

<ul style="list-style-type: none"> <li>• Good computing skills, including Microsoft Office programmes, internet, and databases, to interrogate, analyse and present data.</li> <li>• Ability to use geographic information systems (GIS) to produce maps, interrogate data and otherwise use as appropriate to fulfil the duties of the post.</li> <li>• Detailed knowledge and understanding of funding regimes and an ability to apply such knowledge to securing funding in relation to strategic transport schemes.</li> <li>• Ability to ensure all projects comply with relevant regulations and standards, along with regularly reviewing and evaluating the effectiveness of projects and making necessary adjustments.</li> </ul>	<p style="text-align: center;">E</p> <p style="text-align: center;">D</p> <p style="text-align: center;">D</p> <p style="text-align: center;">E</p>
<b>Equal Opportunities</b>	
<p>Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post.</p>	<p style="text-align: center;">E</p>
<p>Understanding of and commitment to achieving the Council's staff values and ability to put into practice in the context of this post.</p>	<p style="text-align: center;">E</p>