

## Person Specification

<b>Job Title</b>	Senior Highway Inspector
<b>Grade</b>	PO2
<b>Service/Section</b>	Highways and Traffic
<b>Directorate</b>	Transport

**Shortlisting Criteria:** Essential criteria assessed via application form should be used to shortlist.

<b>Criteria</b>	<b>Essential/ Desirable</b>
<b>Knowledge</b>	
HND/HNC/BTEC Higher in relevant subject/relevant Highway Inspections qualification.	E
High level of technical knowledge of the area in which the post operate.	E
Knowledge of electronic systems of works ordering and notification.	D
Knowledge of Microsoft Office programmes and internet.	E
<b>Skills and Abilities</b>	
Able to communicate effectively, both verbally and in writing, at all levels with internal and external stakeholders and members of the public.	E
Ability to prioritise and manage their own workloads, delegate work, and manage a team.	D
Ability to use and interpret spatial data (maps and drawings).	E
Able to demonstrate attention to detail.	D
Good knowledge of national and local standards, and techniques and technical procedures.	E
<b>Experience</b>	
Experience of highway maintenance and construction	E
Significant post qualifying experience of carrying out inspections in line with highway safety inspection policies and procedures.	D
Experience of using computers and Microsoft Word, Outlook and Excel. (Experience of using GIS software or Symology software would be desirable).	E

Experience of working as part of a team. Experience of working to both individual and team deadlines.	D
Experience in managing a team, carrying out 1-2-1's and associated HR tasks.	D
<b>Equal Opportunities</b>	
Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post.	E
Understanding of and commitment to achieving the Council's staff values and ability to put them into practice in the context of this post.	E