

Person Specification

DEPARTMENT:	Place and Growth
DIVISION:	Planning & Building Control
SECTION:	Planning - Strategic Development Team
DESIGNATION:	Planning Officer
GRADE:	CG Sc6-P02
POST NO.:	DRES PLA38
REPORTS TO:	Strategic Development Team

Criteria	Method of Assessment	Short listing Criteria
Sc6	AF= application form T = test P = presentation I = interview	Indicate as appropriate *
Qualifications and Experience		
Educated to degree level in a relevant subject or planning experience	AF	Y
Knowledge, Skills and Abilities		
Understanding of planning legislation, planning policy and regeneration issues	AF/I	Y
Knowledge of the context within which planning applications are considered / development plans prepared	AF/I	Y
Ability to communicate effectively, verbally, in writing and via new technology	AF/I	Y
Ability to analyse and present information clearly and effectively	I	
Ability to draft reports, briefing notes and deal with correspondence		
Ability to work successfully as part of a team, to work with a minimum of supervision and meet targets	AF/I	Y
Ability to represent Planning on relevant matters at departmental and other meetings	I	
Ability to work with a range of public and private agencies and the community	AF/I	Y
Ability to be creative in community involvement in planning	AF/I	
Equal Opportunities / Health and Safety		
Understanding of and commitment to the Council's equal opportunities policies and	AF/I	Y

ability to put into practice in the context of this post.		
Understanding of how to deliver equal opportunities through the planning system		
To understand and comply with the requirements of the Health and Safety at Work Act	AF/I	Y
S01/S02		
Qualifications and Experience		
Educated to degree level in a relevant subject AND Extensive experience in development management	AF	Y
Knowledge, Skills and Abilities		
Understanding of current legislation, Government policies and the London spatial planning system	AF/I	Y
Ability to take responsibility for major planning applications	AF/I	Y
Ability to communicate effectively, verbally, in writing and via new technology	AF/I	Y
Ability to work successfully as part of a team	AF/I	Y
Ability to meet performance targets	AF/I	Y
Ability to work within the political system and advise Members	AF/I	Y
Ability to work with a range of public, private agencies and the community	AF/I	
Ability to be creative in community involvement in planning	AF/I	
Equal Opportunities / Health and Safety		
Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post.	AF/I	Y
Understanding of how to deliver equal opportunities through the planning system		
To understand and comply with the requirements of the Health and Safety at Work Act	AF/I	Y
P01/P02		
Qualifications and Experience		

Educated to degree level in a relevant subject	AF	Y
Substantial experience in development management	AF	Y
Knowledge, Skills and Abilities		
Substantial development management experience at a senior level including dealing with complex, large scale planning applications and thorough understanding of planning procedures and legislation, and a good understanding of urban design and regeneration	AF/I	Y
Substantial experience of dealing with major stakeholders in the planning process such as the Mayor of London (GLA and TfL), Historic England and the Environment Agency	AF/I	Y
Experience of presenting applications to planning committees	AF/I	Y
An ability to work effectively with the political system and advise Members accordingly	AF/I	Y
An ability to communicate effectively, verbally, in writing and through the use of information technology	AF/I	Y
An ability to work successfully as part of a team and to devise, manage and deliver individual projects	I	Y
Ability to manage staff, resources and projects, and write concise committee reports	I	Y
Equal Opportunities / Health and Safety		
Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post.	AF/I	Y
Understanding of how to deliver equal opportunities through the planning system	AF/I	Y
To understand and comply with the requirements of the Health and Safety at Work Act	AF/I	Y