

Person Specification

Job Title	Assistant Schools Manager
Grade	PO1 – 14hrs TTO
Service/Section	Music Service
Directorate	Children's Services

Shortlisting Criteria: Essential criteria assessed via application form should be used to shortlist.

Criteria	Essential/ Desirable
Knowledge	
Significant evidence of achievement within the professional music sector	D
Significant evidence of achievement within the music education sector	E
A broad understanding and knowledge of a range of musical genres and teaching and learning styles.	E
Skills and Abilities	
Ability to use Microsoft Office applications to support work creating timetables, maintaining databases, and creating lesson plans.	E
Demonstrates a high level of organisational and accuracy skills.	E
Ability to inspire children and young people through engaging and enjoyable music leadership.	E
Experience	
Experience of working on varied programmes of music for children and young people in non-formal and/or formal education settings	D
Substantial experience of delivering high quality national curriculum music lessons to whole class	E
Experience of leading and managing the work of others	D
Equal Opportunities	

Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post.	E
Understanding of and commitment to achieving the Council's staff values and ability to put into practice in the context of this post.	E