

Person Specification



Job Title	Town Centre Manager
Grade	PO6
Service/Section	Economic Development
Directorate	Place and Growth

Shortlisting Criteria: Essential criteria assessed via application form should be used to shortlist.

Criteria	Essential/ Desirable
Knowledge	
Good understanding of economic issues that affect businesses, communities and town centres and effective mitigation strategies alongside strong understanding of approaches to support economic growth and development within the town centre.	E
Skills and Abilities	
Building and maintaining strong relationships internally and externally with demonstrable partnership working	E
Ability to work well in a complex environment with competing priorities and be pro-active in resolving matters before they escalate to become more serious issues.	E
Experience	
Experience of carrying out data analysis to build a comprehensive picture of trends, experience of reviewing complex information from diverse sources and summarizing and identifying key issues.	E
Experience of working on capital project delivery programmes would be desirable.	D
Experience of using MS Office, email, and databases, experience of using Excel to produce spreadsheets and reports and Powerpoint to produce engaging presentations.	E
Educated to degree level, or equivalent experience.	E

Experience of managing strategic partnerships and directly managing consultants alongside experience of establishing BIDS	E
Experience of managing and running town center events and activations.	E
Other – Career Grade	
Be physically able to undertake walking, crouching, bending and lifting when undertaking town centre inspections and be able to attend the Woolwich Town Centre 5 days a week.	E
Equal Opportunities	
Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post.	E
Understanding of and commitment to achieving the Council's staff values and ability to put into practice in the context of this post.	E