

Note to candidates

All the criteria marked (S) will be used for shortlisting purposes. You should attempt to describe how you meet these criteria in the ‘Supporting Information’ section of the application form, giving examples. Only candidates who can clearly demonstrate how they meet these criteria will be offered an interview, where criteria marked (I) will be tested.

JOB TITLE: IPS Employment Specialist

Category	Post Requirements	
	Essential	Desirable
Qualifications		<ul style="list-style-type: none"> • Trained in the IPS approach (S) • Level 3 Diploma in Employability Services Sector Qualification • QCF in Advice & Guidance (Level 3) • Full & current driving licence
Experience	<ul style="list-style-type: none"> • Experience of liaising/negotiating and building working relationship with employers or businesses (S&I) • Experience of proactively making initial contact with organisations (S&I) • Proven experience of working to, meeting and exceeding outcomes and targets (S&I) • Experience of working with someone on a one-to-one basis to achieve a positive outcome (I) • Experience of working assertively to influence decision makers (I) 	<ul style="list-style-type: none"> • Experience of supporting people to obtain or keep work • Previous experience of delivering a service using the IPS model
Skills, Knowledge & Abilities	<ul style="list-style-type: none"> • An understanding of the employment needs, and challenges faced by people who experience mental health difficulties (S) • Ability to work independently and use initiative to develop and promote a service (S) • Highly motivated with a genuine belief that someone with a mental health condition can find full time paid employment (S) • Experience of working with different data collecting tools (S&I) 	

S = Assessed at shortlisting stage

I = Assessed at interview stage



	<ul style="list-style-type: none"> • Team orientated and worked collaboratively within a mixed-disciplinary team (S&I) • Developing a knowledge of a broad range of occupations and jobs (I) • Good motivational, communication and organisational skills (I) • Understanding of and commitment to Equity, Diversity and Inclusion 	
Other	<ul style="list-style-type: none"> • Ability to travel quickly and efficiently across the Borough 	