

## Person Specification



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|------------------------|---|
| <b>Job Title</b>       | Victims Development Officer (Violence Against Women & Girls and Modern Slavery) |
| <b>Grade</b>           | PO1   |
| <b>Service/Section</b> | Safer Communities Team  |
| <b>Directorate</b>     | Community Services  |

**Method of Assessment:** AF= Application Form, T = Test, P = Presentation, I = Interview

**Shortlisting Criteria:** Essential criteria assessed via application form should be used to shortlist.

| Criteria   | Method of Assessment | Essential/ Desirable |
|--|----------------------|----------------------|
| <b>Knowledge</b>   |                      |                      |
| Knowledge of the recent legislation, policy developments and best practice in the field.   | AF/I/P               | E                    |
| <b>Skills and Abilities</b>  |                      |                      |
| Thorough understanding of the needs and experience of victims of VAWG and Modern Slavery.  | AF/I/P               | E                    |
| Proven ability to work effectively on and manage aspects of complex multi-functional projects across organisational boundaries, within frequently changing circumstances and demands and to tight deadlines. | I/P                  | D                    |
| Strong diplomatic and interpersonal skills and the ability to establish strong partnerships with diverse individuals and organisations at all levels of seniority.   | I                    | D                    |
| Proven ability to work effectively as a member of a team, whilst demonstrating strong personal initiative and an ability to prioritise work.   | I                    | D                    |
| Ability to demonstrate highly developed oral, written and presentational skills and to use them to represent the Team and Council effectively.   | AF/I/P               | E                    |
| Ability to work outside normal office hours in line with the changing demands of the post.   | I                    | D                    |
| <b>Experience</b>  |                      |                      |
| Substantial experience working in a community safety or related role.  | AF/I                 | E                    |
| Experience of partnership working and a proven ability to develop collaborative working relationships with the community, colleagues across the local authority and external partner organisations.          | AF/I                 | E                    |
| <b>Equal Opportunities</b>   |                      |                      |

|   |      |   |
|---|------|---|
| Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post. | AF/I | E |
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