

Person Specification



Job Title	Housing Energy and Sustainability Manager
Grade	PO8
Service/Section	Repairs and Investment
Directorate	Housing and Safer Communities

Shortlisting Criteria: Essential criteria assessed via application form should be used to shortlist.

Criteria	Essential/ Desirable
Knowledge	
- Degree level qualification or equivalent professional experience in Architecture, Engineering, or other field relevant to the built environment <i>AF</i>	E
- Professional Membership: ARB, RICS, CIBSE, CIP&H, IET, IMechE, ICE etc. <i>AF</i>	D
- In-depth knowledge of building construction, retrofit technologies, decarbonisation systems, CDM regulations, Building Safety legislation and housing sustainability legislation	E
- Detailed understanding of and demonstrated experience in delivery of best practice housing retrofit and decarbonisation principles and processes such as PAS 2035 <i>AF/P/I</i>	E
- Detailed knowledge and demonstrated experience of best practice design, installation and on-site construction/commissioning of low-carbon communal heating systems (eg. communal heat pumps). <i>AF/P/I</i>	D
- Knowledge of national and local policy, legislation and best practice regarding social housing energy efficiency, sustainability, safety and indoor comfort. <i>AF/P/I</i>	E
- Strong understanding of public sector procurement rules, contract management and commercial frameworks	D
Skills and Abilities	
- Ability to build connections and work confidently with a wide range of people, with drive and tenacity to push projects forward in complex environments <i>P/I</i>	E
- Strong analytical skills, for understanding contractual and legal documents, as well as asset management data, and drawing conclusions and strategic recommendations <i>I</i>	E

- Strong writing skills, particularly for reports <i>AF//</i> - Good presentation skills, for communication with internal and external stakeholders <i>P//</i> - Ability to lead, motivate and develop large professional teams and embed a high-performance culture. - Excellent stakeholder management, including members, senior officers, residents, developers and contractors.	E E E E
Experience	
- Substantial experience leading major capital retrofit, sustainability or decarbonisation programmes. - Experience of construction project management <i>AF///P</i> - Experience of leading and managing multi-disciplinary teams (internal and external) to deliver strategic and operational objectives <i>//P</i> - Experience managing multimillion-pound budgets, forecasting and financial reporting.	D D E E
Equal Opportunities	
Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post. <i>AF//</i>	E
Understanding of and commitment to achieving the Council's staff values and ability to put into practice in the context of this post. <i>AF//</i>	E