

Person Specification

Job Title	Principal Planning Officer
Grade	PO3 to PO4
Service/Section	Planning & Building Control / Development Management
Directorate	Place and Growth

Shortlisting Criteria: Essential criteria assessed via application form should be used to shortlist.

P03

Criteria	Essential/ Desirable
Knowledge, Skills and Abilities	
Understanding of current legislation, Government policies and the London spatial planning system	E
Substantial development management experience at a senior level including dealing with complex, large scale planning applications including majors and thorough understanding of planning procedures and legislation, and a good understanding of urban design and regeneration	E
Substantial experience of dealing with major stakeholders in the planning process such as the Mayor of London (GLA, TfL, LDA), GoL, CABE and the Environment Agency	E
Experience of writing committee reports and presenting applications to planning committees	E
An ability to work effectively with the political system and advise Members accordingly	E
An ability to communicate effectively, verbally, in writing and through the use of information technology	E
Ability to manage resources and projects, and write concise committee reports	E
An ability to work successfully as part of a team and to devise, manage and deliver individual projects	D
Qualifications and Experience	
Educated to degree level in a relevant subject	E
Substantial experience in development management	E
Equal Opportunities	
Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post.	E
Understanding of and commitment to achieving the Council's staff values and ability to put into practice in the context of this post.	E

Able to work outside normal office hours when required	E
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P04

Criteria	Essential/ Desirable
Knowledge, Skills and Abilities	
Understanding of current legislation, Government policies and the London spatial planning system	E
Substantial development management experience at a senior level including dealing with complex, large scale planning applications including majors and thorough understanding of planning procedures and legislation, and a good understanding of urban design and regeneration	E
Substantial experience of dealing with major stakeholders in the planning process such as the Mayor of London (GLA, TfL, LDA), GoL, CABE and the Environment Agency	E
Experience of writing committee reports and presenting applications to planning committees	E
An ability to work effectively with the political system and advise Members accordingly	E
An ability to communicate effectively, verbally, in writing and through the use of information technology	E
Ability to manage resources and projects, and write concise committee reports	E
An ability to work successfully as part of a team and to devise, manage and deliver individual projects	D
Responsibility and accountable for taking officer delegated decisions for submission of details, lawful development certificates, prior notification, householder applications and non-major full applications.	E
Responsible for making sure all delegated and committee reports prepared by the team are well written and accurate	E
To lead supervision, training and mentoring of trainee/graduate/junior/senior graded staff and deputise for deputy team manager.	E
Qualifications and Experience	
Educated to degree level in a relevant subject	E
Substantial experience in development management	E

Equal Opportunities	
Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post.	E
Understanding of and commitment to achieving the Council's staff values and ability to put into practice in the context of this post.	E
Able to work outside normal office hours when required	E