

ROYAL BOROUGH OF GREENWICH

JOB DESCRIPTION

DEPARTMENT	Children's Services	POSTHOLDER
SECTION	Inclusion, Learning and Achievement	GRADE: Soulbury A3-A8
POST DESIGNATION	Educational Psychologist	

Purpose of Job:

To improve outcomes for all children and young people living in the Royal Borough of Greenwich, in particular, pupils with special educational needs, those at risk of exclusion and those whose life chances are impaired as a result of social and emotional deprivation.

To provide an effective psychological service to schools, children's centres and other early years settings in Greenwich and to children and families living in the borough.

To apply psychology in working with professionals, teachers, parents and carers, children and officers of the local authority to analyse concerns and help improve the effectiveness of interventions for children with additional needs across the age range from 0-25 years.

Main Duties:

1. To provide a generic EP service, working within a consultation framework, including psychological assessment and intervention for children and young people from 0 – 25 years of age, workforce development, whole school/setting development and work with parents and carers.
2. To provide statutory psychological advice in respect of children and young people undergoing statutory assessment under the provisions of the Children & Families Act (2014).
3. To work collaboratively with colleagues within the Children's Services department, with schools/settings and partner agencies and with parents and carers in identifying, understanding and addressing the educational and developmental needs of children and young people.
4. To work collaboratively with colleagues within the Children's Services department, with schools/settings and partner agencies and with parents and carers to support the promotion and implementation of local and national priorities and initiatives regarding children & young people.

5. To provide reports and act as a witness at the First Tier Tribunal as required.
6. To represent the Educational Psychology Service on local authority panels (e.g. needs assessment panels; Fair Access Panel etc.)
7. To contribute to the professional development of the service through sharing knowledge and expertise with colleagues in response to changes in local and national priorities.
8. To share responsibility for building and maintaining a mutually supportive and collaborative team ethos.
9. To participate in service monitoring, evaluation and quality assurance processes.
10. To participate in the Council's Performance Review and Development process.
11. To participate in clinical supervision and line management in accordance with service policy.
12. To undertake an annual programme of continuing professional development commensurate with the Health & Care Professions Council requirements for continuing registration as an Educational Psychologist.
13. To work within the Code of Ethics and Conduct of the British Psychological Society, the Guidelines for Professional Practice set out in the Quality Standards for Educational Psychology Services drawn up by the British Psychological Society Division of Educational and Child Psychology and the Health & Care Professions Council Standards of Proficiency.
14. To maintain files and keep written and electronic records in line with service policy and practice.
15. To attend all meetings and appointments punctually and to manage time effectively in order to meet required deadlines.
16. To undertake any other work appropriate to the level and general nature of the post's duties.
17. To attend and participate in Children's Services workforce development sessions, as determined by the Assistant Director for Inclusion, Learning and Achievement and/or the Director of Children's Services.
18. Where necessary for the job role or appropriate for continued development in the role, the post holder may be required to participate in training and development courses made available via the Council's Apprentice Levy funding.
19. To undertake all duties with due regard to the provisions of health and safety regulations and legislation, Data Protection/GDPR, the Council's Equal Opportunities and Customer Care policies.

20. To undertake supervision and/or mentoring of newly qualified Educational Psychologists and/or Educational Psychologists in Training as and when required, depending on experience and completion of relevant training.
21. To perform all duties in line with Council's staff values showing commitment to improving residents lives and opportunities, demonstrating respect and fairness, taking ownership, working towards doing things better and working together across the council.
22. This post requires an Enhanced DBS with children's barred list and will be supported by Safer Recruitment tools.
23. You may be required to undertake alternative, additional or ancillary duties from time to time or transfer to another service department within the Council as the Council may reasonably direct to meet service user demand in the event of a crisis or emergency.

Designation of the Post to which the Post-Holder normally reports to: **Senior Educational Psychologist**