

ROYAL BOROUGH OF GREENWICH

JOB DESCRIPTION

Children's Services

Youth Justice Service

SO2

Young Persons Substance Misuse Worker

Purpose of Job:

To be responsible to Young Persons Substance Misuse service Team Leader for:

- i. To provide support, information, training, education and guidance to young people in relation to designated specialism, as appropriate
- ii. To improve access to appropriate services for young service users; to identify and assess the needs of young people in relation to designated specialism
- iii. Monitor and evaluate all sessions and interventions to inform future planning and delivery interventions
- iv. To liaise and work in partnerships with relevant agencies/department and be a point of contact for other agencies and professionals.
- v. To communicate Royal Borough of Greenwich's vision and deliver its mission, corporate strategy and business plans

MAIN RESPONSIBILITIES/ DUTIES

Service Delivery

1. Establish and maintain relationships with young people to provide support and enable the young person to explore their values, self- identity, being and self- respect while they are engaged in service.
2. Develop and deliver positive activities with and for young people, consulting with young people regarding their needs.
3. Deliver continuity of care through effective partnership working, care co-ordination and key work responsibilities.
4. Liaise and work in partnership with relevant stakeholders and be a point of contact for agencies and professionals as appropriate.
5. Support the day to day operation of services through the delivery of appropriate evidence based treatment interventions.
6. Manage an active caseload offering structured psychosocial interventions such as Motivational Interviewing, Brief Intervention, Solution Focused Therapy, Cognitive Behavioural Techniques, ITEP and harm minimisation strategies to young persons, depending on their need and in compliance with Royal Borough of Greenwich's engagement guidelines.
7. Assist in the delivery of an integrated referral, support and intervention process (e.g. psychosocial, pharmacotherapy, harm reduction).
8. Assess service users, carrying out triage and full assessment as required and making appropriate onward referrals to specialist agencies.
9. Devise, monitor and review recovery care plans within and between services to ensure service user's needs are met.

10. Assess risk and ensure a safe and appropriate environment for all through the prevention and management of abusive and aggressive behaviours.
11. Develop and disseminate designated specialist information and advice and health & social wellbeing in both group and one to one settings.
12. Deliver awareness and/or training sessions to external stakeholders as required.
13. Support colleagues, volunteers and sessional workers providing advice and guidance, as appropriate, ensuring care standards are maintained and service users receive the most appropriate care.

Information and Governance

1. Record and maintain service user statistics/data/case notes using the electronic service user management systems in accordance with Royal Borough of Greenwich policy.
2. Work with colleagues in the Quality Assurance and the Knowledge Management teams to ensure that best practice is shared and knowledge and management information is available to the teams and the wider organisation to ensure services meet required standards, are evidence-based and demonstrate impact in terms of a recovery orientation.

Service User Engagement

1. Champion of designated specialism (e.g. Young People Services, Criminal Justice, Hospital Liaison).
2. Interaction with groups or individuals about their recovery using recognised methods and models.
3. Act as a champion of Royal Borough of Greenwich Substance Misuse service and local partnerships at all times internally and externally, modelling appropriate behaviours.
4. Engage with staff, service users and carers using personal visibility and accessibility.
5. Develop and/or build strong and positive relationships with key stakeholders to ensure continuity of service.

General Responsibilities

1. Confidentiality: Ensure confidentiality at all times, only releasing confidential or personalised information externally with prior consent from a line manager.
2. Data Protection Act: To comply with the requirements of the Data Protection Act and its amendments to ensure integrity and security of information entrusted to Royal Borough of Greenwich.
3. Safeguarding: Provide leadership in ensuring the organisational and individual statutory and organisational responsibilities are met in respect of safeguarding Children & vulnerable adults.
4. Conflict of interest: All applicants to any post within Royal Borough of Greenwich are required to declare any involvement either directly or indirectly with any firm, company or organisation that has a contract with Addaction. Failure to do so may result in an application being rejected or dismissal after appointment.
5. Equal Opportunities and Diversity: To ensure that all service users, their partners and carers, colleagues both in Addaction and other partner organisations are treated as individuals within Addaction's Diversity and Equality framework.
6. Health and Safety: Compliance at all times with the requirements of the Health and Safety regulations and Royal Borough of Greenwich's Health and Safety Policy and Procedures, ensuring reasonable care is taken with regard to yourself as well as any colleague, service user or visitor who might be affected by an act or failure to act by yourself.
7. Quality Assurance: To ensure all activities are delivered in a way that supports and maintains Royal Borough of Greenwich's registration with the Care Quality Commission and appropriate agencies in the devolved administrations.
8. Any Other duties: To undertake any other duties that are reasonable and are commensurate with the role as directed by Executive Director of Operations in line with the changing needs of the service and legal requirements.
9. Self-Development : To ensure continuous professional development both personally and professionally through training supervision and other appropriate methods

10. To undertake any other work appropriate to the level and general nature of the post's duties.

11. Where necessary for the job role or appropriate for continued development in the role, the post holder may be required to participate in training and development courses made available via the Council's Apprentice Levy funding.

12. To undertake all duties with due regard to the provisions of health and safety regulations and legislation, Data Protection/GDPR, the Council's Equal Opportunities and Customer Care policies.

13. To carry out all duties with due regard to the provisions of health and safety regulations and legislation, Data protection legislation, the Council's equal opportunities and customer care policies, and any local agreements.

14. To perform all duties in line with Council's staff values showing commitment to improving residents lives and opportunities, demonstrating respect and fairness, taking ownership, working towards doing things better and working together across the council.

Designation of the Post to which the Post-Holder normally reports to:

Young Persons Substance Misuse Service Team Leader.