

Person Specification

Job Title	Sensory Habilitation Officer
Grade	APT & C Scale – PO1
Service / Section	Sensory Service
Directorate	CHILDRENS' SERVICES

Method of Assessment: AF = Application Form, T = Test, P = Presentation, I = Interview

Shortlisting Criteria: Essential criteria assessed via application form should be used to shortlist.

Criteria	Method of Assessment	Essential / Desirable
Knowledge		
1. Educated to degree level	AF	D
2. Hold a specialist qualification in VI Habilitation and registered as a Qualified VI Habilitation Specialist with the professional body Hab UK	AF/I	E
3. Knowledge of education issues for visually impaired pupils and the ability to develop programmes to include: <ul style="list-style-type: none"> • Relevant education and social care legislation and statutory frameworks, particularly SEN Code of Practice and the Equalities Act • Inclusive approaches to pupils with VI and other special needs • Mobility and independent living skills training 	AF/I/T	E
Skills and Abilities		
4. Excellent organisational skills, to include: <ul style="list-style-type: none"> • Admin and record keeping skills • Use of IT • Diary management • Ability to work independently • Meeting service objectives including leading on habilitation within the service development plan • Meeting deadlines including statutory deadlines 	AF/I/ T	E
5. Effective interpersonal skills including building/maintaining relationships with parents / carers and other professionals involved with the child including:	Af/I/T	E

<ul style="list-style-type: none"> • Setting up monitoring and evaluating programmes of intervention involving supervising the work of education-based staff • Professional networking with internal and local/national external agencies <p>6. Ability to communicate effectively both verbally and in writing to a wide range of audiences, including writing clear, high quality reports about pupils with VI</p>	AF/I/T	E
Experience		
<p>7. Well-developed knowledge of VI specific interventions for children including:</p> <ul style="list-style-type: none"> • Knowledge of Braille / ability to read Braille • Ability to carry out assessments of mobility, orientation and independence • Carry out site audits for a range of premises, including assessing levels of risk • Ability to design and deliver training programmes to education – based staff 	AF/I/T	E
Equal Opportunities		
<p>8. Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post.</p>	AF/I/T	E