

Person Specification

Job Title	Waste Disposal Manager
Grade	TBC
Service/Section	Fleet and Waste Strategy
Directorate	Communities, Environment & Central

Shortlisting Criteria: Essential criteria assessed via application form should be used to shortlist.

Criteria	Essential/ Desirable
Knowledge	
Excellent knowledge and understanding of waste disposal regulations and legislation	E
Excellent knowledge of health and safety in a waste management setting	E
Excellent knowledge of waste management procurement and contract management.	E
Skills and Abilities	
Excellent written and oral communication skills and the ability to communicate effectively with stakeholders; to prepare presentations, letters and reports to a high standard.	E
Ability to prepare contract specification documents and coordinate procurements.	D
Excellent data analysis and manipulation skills and the ability to present complex data sets in user friendly formats.	E
Ability to be flexible, work on own initiative and meet challenging deadlines on a range of important projects.	E
Demonstrates exceptional attention to detail, ensuring accuracy and consistency across all contractual documents and reporting.	
Experience	
Experience of delivering technical waste management projects	E

Performance Management	
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Proven ability or demonstrable experience of developing and improving the performance of a service and its team members to meet the changing needs and expectations of service users.	E
Proven ability or demonstrable experience of developing and improving services through soliciting customer feedback and/or using performance data to track progress.	E

Equal Opportunities	
Understanding of and commitment to the Council's equal opportunities policies and ability to put into practice in the context of this post.	E
Understanding of and commitment to achieving the Council's staff values and ability to put into practice in the context of this post.	E