



ROYAL BOROUGH OF GREENWICH
JOB DESCRIPTION

DEPARTMENT	Housing & Safer Communities
POSTHOLDER SECTION	Data, Intelligence and Information Hub, Public Protection and Consumer Standards
GRADE	PO1
POST DESIGNATION	Digital Evidence, OSINT and SOCMINT Analyst
Management Numbers	None

Purpose of Job:

To be responsible to the Data, Intelligence & Information Hub Manager for:

- i) Enhancing community safety by leveraging Open Source intelligence (OSINT) and Social Media Intelligence (SOCMINT) to combat organised crime, serious violence, retail crime, and other emerging threats.
- ii) Gathering and analysing digital evidence from social media platforms, open-source intelligence, and other digital channels to provide actionable insights for enforcement actions and crime reduction strategies.
- iii) Collaborating with internal team including public protection, community safety, serious violence, and integrated enforcement as well as external partners, including Police and local businesses.
- iv) Monitoring digital trends and public sentiment, where risks will be proactively identified, supporting strategic decision-making, and help to develop public safety campaigns that resonate with the community.

- v) Bridging the gap between digital environments and real-world enforcement, ensuring a comprehensive approach to crime reduction.

Main Duties:

1. Use OSINT and SOCMINT to support investigations into violence and criminality.
2. Carry out digital investigations using publicly available content.
3. To utilise CCTV data and evidence, OSINT and SOCMINT tools, and other forms of technology to proactively and reactively help Council officers and other enforcement agencies to detect and deter crime, disorder, terrorism, and anti-social behaviour.
4. Identify emerging issues that require operational and strategic responses.
5. Collate intelligence and mapping around incidents, police crime, serious violence and offenders.
6. Provide intelligence to Public Protection, Community Safety and Integrated Enforcement, Police and other relevant teams regarding any upcoming events.
7. Develop tools, provide guidance on OSINT and SOCMINT investigations, produce evidence bundles and present evidence in court as/when needed and necessary.
8. Collect evidence via CCTV, OSINT and SOCMINT information to support enforcement action.
9. Develop, enhance and utilise systems and software to maximise effectiveness and delivery of relevant information and results.
10. Tasking the use of the CCTV cameras where there are intelligent led issues in order to maximise effectiveness of deterrent and enforcement activities in defined locations.
11. To work with the Digital Evidence Operations Centre Officers, Data, Intelligence & Information Hub and the Central Intelligence Hub analysts to assist in the development of products and systems that enable officers across the partnership to have a full understanding of the local gangs and

serious violence issues on the borough including how they relate to pan-London and national gang activity and neighbourhood crime.

12. Work with thematic leads and officers to ensure any trends themes are included in training packages and use of data analysis tools.
13. To support Police operations and provide relevant colleagues with outcomes to support the service and area delivery.
14. Be the RBG link to Project Alpha, the Met Police operation, the intelligence gathering initiative via social media, which includes the monitoring of music videos.
15. Undertake dark web monitoring (*subject to clearance*).
16. Aid in identifying any new individuals of harm in the community or online, who are linked to serious violence and the other thematic areas and a focus on existing high harm individuals, subject to Regulatory Investigatory Powers Act 2000 (RIPA authorisation).
17. Monitor any emergency situation which develops and liaise with other officers and agencies to minimise public safety risk as directed/requested.
18. To keep up to date knowledge of legislation, best practice and policy developments in relation to digital evidence technology and OSINT and SOCMINT methods.
19. To support colleagues including the Public Protection Officers and Senior Community Safety Specialists in providing briefings and any strategic documents relating to digital evidence, OSINT and SOCMINT related to crime and anti-social behaviour.
20. To lead on cross-borough operational information-sharing and attend relevant meetings and panels.
21. To work outside of normal office hours as necessary.
22. Where necessary for the job role or appropriate for continued development in the role, the post holder may be required to participate in training and development courses made available.
23. To undertake all duties with due regard to the provisions of health and safety regulations and legislation, Data Protection/GDPR, the Council's Equal Opportunities and Customer Care policies.
24. To perform all duties in line with Council's staff values showing commitment to improving residents' lives and opportunities, demonstrating respect and fairness, taking ownership, working towards doing things better and working together across the council.

25. This post is eligible for a DBS check under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 or as prescribed in the Police Act 1997 (Criminal Records) regulations. A DBS standard check is an essential requirement for this role.
26. Already holds or willing to undertake Non-Police personnel level 2 vetting (NPPV2)

Designation of the Post to which the Post-Holder will report to:

Data, Intelligence, and Information Hub Manager